



LAKE HAVASU CITY

REQUEST FOR STATEMENT OF INTEREST AND QUALIFICATION (RFQ) UTILITY SERVICES EFFICIENCY STUDY CONSULTANT EVALUATION AND BEST PRACTICES

CLARIFICATION STATEMENT #1

October 25, 2016

Attention is called to the following request for clarification to the original and amended solicitation.

There is no change in the opening date. **Submissions are due no later than 3:00 p.m., Arizona Time, November 4, 2016**, at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403.

CLARIFICATION QUESTIONS AND ANSWERS:

1. **Question:** For each project in each person's resume, it says we must include the project's original and final construction and engineering costs (#3 and #4). If the experience we are listing is just for a consulting contract that's not engineering- or construction-related, can we just include the original and final costs for each project?
 - a. **Answer:** Yes

2. **Question:** #5 in the Addendum asks to include the construction and engineering services contract dates. Can we just include the contract dates for the project without separating out construction/engineering dates if those were not part of the project?
 - a. **Answer:** Yes

3. **Question:** Also, #9 in the Addendum asks for "Length of time has worked for your firm." This has already been requested on p.3 of the RFP under the second paragraph under "B. Experience of Key Personnel and Sub Consultants." Should we ignore putting this information for every project?
 - a. **Answer:** It would be preferred to have a reference to the location where the duplicate information can be located, for example "response provided on Page 3, Paragraph A.5".

DATE: 10/25/2016

BY: 
Lynette Singleton, Procurement Official