



LAKE HAVASU CITY

Rezone/Planned Development Application

Return completed application to the Community Investment Department

2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403 Phone: 928.453.4148 Website: www.lhcaz.gov

For faster processing, email completed application to: planningapplications@lhcaz.gov

For specific regulatory procedures see Lake Havasu City Code Sections 14.05.04(K) and (L)

CLICK HERE

APPLICATION NUMBER _____

DATE _____

(1) OWNER NAME/MAILING ADDRESS/CONTACT INFO

PHONE _____

EMAIL _____

(2) APPLICANT NAME/MAILING ADDRESS/CONTACT INFO (if different than Owner)

PHONE _____

EMAIL _____

(3) SITE LOCATION

STREET ADDRESS _____

ASSESSOR PARCEL ID _____ TRACT _____ BLOCK _____ LOT _____

(4) PROJECT INFORMATION

Request/Proposed Zoning: _____

(5) SUBMITTAL REQUIREMENTS

a) Property owner list from the Mohave County GIS website of property owners within 300 feet of subject property.
www.mohavecounty.us

b) Letter of Intent

c) Citizen's Review Report*

i) Copy of meeting invitation letter

ii) Sign-in sheet or list of attendees

iii) Notes/minutes

*The applicant must conduct a meeting at the location of their choice prior to the submittal of a Rezone/Planned Development Application to the City. Letters must be sent to property owners within 300 feet of the proposed rezoning/planned development inviting them to the meeting. There is no restriction to the time or location of the meeting. The applicant shall explain, in detail, the request and take notes as to the questions from the attendees. The attendance and notes from the meeting shall accompany this Application to the City. The intent of the meeting is to conform with the Arizona State Growing Smarter legislation by involving citizens early in the process and alerting them to any potential impacts of the proposed development.

d) 2 ea. 24" X 36" General Development Plan (Planned Development Only)

e) 2 ea. 24" X 36" Landscape Plan (only required if separate from Site Plan) (Planned Development Only)

f) 2 ea. 24" X 36" Architectural Building Elevations (Planned Development Only)

(6) APPLICATION PROCESSING TIMEFRAME & FEES

- a) Staff reviews submittal requirements for completeness and compliance with the Lake Havasu City Code (3 business days).
- b) Staff contacts applicant for payment of fee (3 business days). Fees can be paid by credit card, check, or cash.
- c) Staff performs internal review (10 business days).
- d) The request will be scheduled for the next available Planning and Zoning Commission meeting (up to 45 days).
- e) The request will be scheduled for the next available City Council meeting (up to 45 days).
- f) If City Council adopts the rezone by ordinance, it is certified by the City Clerk's Office (3 business days).
- g) If adopted, the ordinance is effective 30 days after adoption (30 days).

Rezone or Planned Development \$2,430.00

Planned Development Amendment (minor) \$405.00

(7) CONTACT PLANNING FOR FURTHER INFORMATION

Stuart Schmeling, Zoning Administrator 928.854.0714 or email schmelings@lhcaz.gov

Luke Morris, Planner 928.854.0722 or email morrisl@lhcaz.gov

(8) CLARIFICATION

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license in accordance with ARIZ. REV. STAT. § 9-839.

(9) CERTIFICATION/ACKNOWLEDGEMENT

- a) I hereby file the above request as an authorized applicant.
- b) To the best of my knowledge, the information provided herein is accurate and true.
- c) I am aware of the steps and timeframes involved in the processing of this application.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature. Please type your name in the field below and click the confirm signature check box.

SIGNATURE _____

DATE _____

CONFIRM SIGNATURE